

Education Commission Minutes of Meeting

Date: May 18, 2019

Venue: Holy Angels School Library

Attendees: Tonya Forbes, Bridget Stanislo, Jeff Roberts, Michael Minnihan, Becky Barr, Stephanie Hipp, Nick Villalpando, Deacon Tim White, Nathan Powell, Allison Kapitanoff

Minutes Taken: Tonya Forbes

Topic	Initiated By	Discussion Item	Decision	Action Needed	Deadline
Opening Prayer	Deacon Tim				
Enrollment	Tonya Forbes	Current enrollment is 441 students.	Continue marketing efforts.	Advertise in church bulletin and newsletter the addition of afternoon preschool.	Ongoing
Empower Illinois	Tonya Forbes	<i>Invest in Kids Act</i> may be discontinued due to budget cuts.	Continue to support efforts in the importance of protecting Tax Credit Scholarships.	Provide information to parents about #SaveMyScholarship.	5/31/19
Honor Roll	Junior High Teachers	Should the honor roll reflect more rigor?	Outstanding 4.0 First Honors 3.8-3.99 Second Honors 3.6-3.79	Solicit input from junior high teachers. Father Lavan's approval. Update Parent Handbook.	7/1/19
Tardy Detentions	Primary Teachers	For repeated violations of tardiness in which remediation has not been successful, could additional PIP hours be added to parents' tuition bill?	Parents should be held accountable for student's late arrival at school.	Father Lavan's approval. Update Parent Handbook.	7/1/19

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Cell Phone Usage	Junior High Teachers	Can policy be changed to read that cell phone usage is not allowed on school property rather than a time frame? Exceptions would be for extracurricular activities, extended daycare, and permission by staff.	Policy should reflect teachers' wishes.	Father Lavan's approval. Update Parent Handbook. Create a communication form that outlines the policy for students and parents to sign.	7/1/19
Lunch Policy	Junior High Teachers	Should coffee products be banned along with energy drinks under the Fast Food policy?	Ban on coffee and energy drinks along with only clear water bottles should be implemented.	Father Lavan's approval. Update policy book	07/01/19
I-Fly STEM Field Trip	Sheridan Gurbal Jordan Chaberski	Cost of field trip exceeds current guidelines.	The benefit of the field trip far outweighs the cost. HSA is willing to contribute funds from a pizza day. 7th grade students should be actively involved in this fundraising effort.	Work with 7th grade homeroom teachers to schedule a date and students to help for the 7th grade pizza day.	9/1/19
Spirit Wear Vendor	HSA	HSA wants to coordinate spirit wear clothing options for parents.	Chad Harness from CDH Promotions will be the school's vendor for spirit wear.	Meeting with Chad to determine clothing options.	Ongoing

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Arrival/Dismissal Safety Issues	Jeff Roberts	Will the city allow us to put out cones in the street for arrival? Will the city do more patrolling for the morning drop off?	Investigate both ideas with the city and police.	Contact John Curley from the city. Contact APD.	8/21/19
Endowment Fund	Jeff Roberts	Can the school add to the endowment fund that was initiated 25 years ago that is administered by the Diocese?	Pursue addition with Jeff Roberts coordinating this fundraising effort.	Discuss with Father Lavan.	8/21/19
Snacks for Extended Daycare	Lonna Richard	Students need a snack at extended daycare. Many parents do not send in extra snacks so Mrs. Richard has to purchase snacks from her own personal funds.	Reminder about healthy snack options. Use HSA sign up for parents to purchase snacks for extended daycare. Communicate when a child does not have a snack with parents.	Create reminder about healthy snacks. Set up HSA sign up. Set up a communication procedure to alert parents that student doesn't have a snack.	8/21/19
Appreciation for Allison's Service	Tonya Forbes	Allison is ending her 2-year commitment to the Education Commission.	Allison received a token of appreciation for her service to the school.	Jill Holubetz will take Allison's place on the commission. She was recommended by Stephanie Hipp.	7/1/19

EC Members: Deacon Tom White, Allison Kapitanoff, Jeff Roberts, Bridget Stanislo, Stephanie Hipp, Becky Barr, Nathan Powell, Nick Villalpando, Michael Minnihan,